

# **Good Shepherd Lutheran Church**

## **Board of Trustees Meeting**

### **4/12/21**

In attendance: Barbara Ashton, Terrilee Fitz, Chris Hopkins, Mark Miller, Mike Platz, Pr. James Wakefield, Jennifer Wollesen

Absent: Larry Miller. Guests: Pr. Jeff Tally,

The meeting was opened by Barbara at 6:06 PM. Barb offered the opening prayer.

The minutes of the March meeting were approved as printed.

Old Business – Constitution and By-Laws update. We need to give the congregation 30 day notice so the amendments will be sent to the congregation after our September Board meeting to be voted on at the November meeting of the Congregation. Only the changes will be sent via email. The full package will be posted at church.

New Business – The BOT will return to meetings in person which is our normal expectation. Phone or Zoom will be used as needed. For the present time, as we are an event, masks will be required for the congregation until the next BOT. The Board will re-evaluate the wearing of masks at that time. A letter will be sent to the congregation advising them of our decision and asking them for patience a while longer. We want to make sure we are taking the best precautions as possible even though some people don't agree with the mask ruling.

Annual Reports are due before April 18. Please get them in to Kathy.

The expectation is that Pastor Jeff will be voted in as our new Senior Pastor at the Congregation Meeting April 25. Pastors Jeff and James have come up with a way to transition.

Mina Koplín has asked the BOT to approve a new contract for Milestone 3 to allow either all young women or all young men to occupy the house. Young women are in need of more housing. Motion by Jennifer seconded by Chris to allow Milestone 3 house to allow either young women or young men to occupy the house, but not both together.

Pastor Report - If Pr. Jeff is called as Senior Pastor, the congregation will install him on Pentecost Sunday (May 23), we will switch salaries with the new pay-period on May 25. Pr. James will continue to serve as Pr. Jeff's associate for one month full-time (through June 25), and go half-time June 26 through August 10 (10 weeks). His last Sunday will be August 8 (with August 9 being his normal day off, and August 10 being a personal day off).

Pr. Jeff has asked if the board is in agreement with hiring a part-time Volunteer Coordinator. For this year, that person will be paid from the resulting savings from Pr. James retirement. Pr. Jeff will let people know that position is available to apply. A job description and performance measures need to be developed. As things at church get back to a new 'normal' the congregation can decide if they want to call a third pastor. For now, we will function with the two pastors we currently have. Pastor Jeff asked the board if we can move the BOT meetings to another day. Monday is his day off. It was tentatively decided to move the meetings to the third Tuesdays.

Financial – We are averaging the following:

\$52050 per month of total member offerings (Note the budget is \$60,871 per month of total giving)

\$57000 per month of total revenue (reflecting all of our rental income, see note below\*)

\$61,700 per month of total expenses per month

So we are averaging a shortfall of about \$5000 per month (-\$4700 actually).

Note the "Bank charges", i.e., the fees we are paying because of the shift to the online giving model continues to go up. It jumped up to \$1500 this past month, continuing to be way above the \$300 budgeted.

The staff continues to minimize their business expenses spending only \$370 of what is budgeted at \$4300 for 3 months.

Human Relations – Barb is getting ready to do staff evaluations at the end of May.

Legal – Nothing to report.

Marketing – Nothing to report.

Facilities – The roofing company has not yet been paid. Kathy and Mark are looking into this.

Mission – Nothing to report.

At Large – Vacant.

Next meeting is May 10.

The meeting closed at 8:40 PM with a prayer from Pr. Jeff

Respectively Submitted,  
Jennifer Wollesen  
Secretary