

Good Shepherd Lutheran Church

Board of Trustees Meeting

April 13, 2020

In attendance: Barbara Ashton (remote), Dennis Dickerson, Chris Hopkins, Mark Miller, Mike Platz (remote), Pr. James Wakefield, Dave Weiss (remote), Jennifer Wollesen, Curtis Zeeh
Absent: None; Guest: Pr. Jeff Tally (remote)

The meeting was opened by Barbara at 6 PM. Barb offered the opening prayer.

The minutes of the March meeting were approved as printed.

New Business – The SBA loan has been registered. The government process is overwhelmed and hopefully we will hear in a couple of weeks. There is no reason not to expect to get the funds. We applied for 2 ½ times salary and benefits (about \$110,000). If we retain our employees, the loan becomes a grant.

It was decided that the By-Laws need to be updated to allow for emergency funding, remote BOT meetings and if necessary, Congregation meetings. Chris is drafting the new By-Laws and will circulate for BOT approval before sending to the congregation and having a special congregational meeting to pass the new By-Laws. This meeting will happen 30 days after the stay home-stay safe ban is lifted.

A motion made by Dennis and seconded by Curtis (do I have the correct names?), to authorize up to a total of 80 hours of paid medical leave for staff who need to stay home to care for others. This is in effect until December 31, 2020. Motion carried.

The BOT considered a letter from St. John CCDC asking the board to consider deferring their rent for 2 months. After discussion, the board has asked to see their financials. The Daycare is open to about 6 children and normally has about 30 children. Curtis motioned and seconded by Jennifer to defer payment for one month and revisit next month. Motion carried. Pr. James will respond.

Old Business – The regular congregation meeting scheduled for April 17 has been postponed. All staff and board members are asked to send their reports to Kathy by Friday April 17 at the latest. The complete reports will be sent to the congregation the first week in May.

Community Garden decision has been tabled for one month.

Pastor Report - Pr. James first comment is “I didn’t sign up for this!” The board agreed. Services have been held on Facebook and will continue to be aired there for the duration. Each week the video gets better thanks to the staff and Dan Nestel who is volunteering his time and equipment. Pr. James is going on Facebook and is answering everyone who ‘likes’ our service. If a comment is made, Pr. James answers that. He is looking into how to expand this area.

The Pastors and staff are calling 5 people a day to check on them. People are answering and/or responding to the calls. We will consider to continue to live stream our services. If we do continue to live stream, we will need to purchase another camera, mixing station, tripod, cables and teleprompter. This will be in the neighborhood of \$5,000. Dedicated funds may be used for this expense.

Financial – Income is down and expenses are at or around budgeted amounts. We need to cut all expenses. Dave is monitoring the issue.

Dave talked about a new program/app for church use to make it easier for people to give electronically. This is being explored further by Pr. Jeff and Dave.

Human Relations – Staff evaluations will be held during July, August and September.

Legal – Nothing to report.

Marketing – Curtis is trying to improve the website. Pr. Jeff has been tasked with deciding (along with Rick and Kathy) what platform to use and to start updating the website. The goal is to update the website before the next BOT meeting.

Facilities – Mark has decided to wait on installing speed bumps in the driveway. The roof people have been on the roof but we have no report.

Mission – The committee will continue to honor the commitment they have made to groups and use reserve funds for the shortfall. The budget will be balanced quarterly.

At Large – Nothing to report.

Next meeting is May 11 at 6 PM.

The meeting closed at 7:34 PM with prayer by Pr. Jeff.

Respectively Submitted,
Jennifer Wollesen
Secretary